

# **Sacred Heart Primary School P&F Association**

## **Treasurer's Report**

### **Committee Meeting – Monday 25-May-09**

This report has been prepared by P & F Treasurer Jessica Parker.

- Records are balanced and reconciled to the latest available bank statement (31/05/09), the balance at 31/05/2009 is \$18 956.83
- Three cheques are outstanding in the amounts of \$215.15 (Insurance), \$231.66 (disco expenses) and \$1507.70 (SHD sausage sizzle proceeds)
- The P & F Levy was received from the school in the amount of \$14 268.31. In addition, other funds were received, in the amounts of \$155 donated by Fina Sherry, \$706.50 takings from the disco held 29/5/2009 and \$1507.70 received from SHD sausage sizzle have banked.
- The \$1507.70 received for the SHD sausage sizzle has been paid to the school in full and they are to cover the expenses for the morning tea and sausage sizzle.
- The current available balance is \$19 371.56.
- The disco raised \$74.94, the DJ Invoice was received today 29/5/09, but will have to wait to be paid until the new Association account is opened.
- Upcoming expenditure is anticipated to include sun shades, reading books and Term 3 disco.

**Sacred Heart Primary School  
Parents and Friends Association Incorporated**

**Cash Book for Year 2009**

**From December 2008**

Opening Balance      30-Nov-08  
\$9,606.16

**Income**

<b>Date</b>	<b>Description</b>	
8/12/2008	Wine Raffle	\$1,144.95
8/12/2008	Disco	\$800.55
9/12/2008	Wine Raffle	\$1,078.00
16/12/2008	Wine Raffle	\$98.30
16/12/2008	Re-imburement - Inter-school Sausage Sizzle	\$809.31
31/12/2008	Interest Credit	\$136.95
12/02/2009	Telstra Grant	\$1,000.00
13/02/2009	Entertainment Books	\$200.00
9/04/2009	Hot Cross Buns	\$896.30
9/04/2009	Easter Raffle	\$911.55
15/04/2009	Easter Raffle	\$42.95
29/05/2009	P & F Levy	\$14,268.31
8/06/2009	Fina Sherry - Shower Gels donation	\$155.00
8/06/2009	Sacred Heart Day - Sausage Sizzle	\$1,325.70
12/06/2009	Disco	\$706.60
12/06/2009	Sacred Heart Day - Sausage Sizzle	\$116.00
17/06/2009	Sacred Heart Day - Sausage Sizzle	\$37.00
29/06/2009	Sacred Heart Day - Sausage Sizzle	\$29.00

Total Income      \$23,756.47

**Outgoings**

<b>Issued</b>	<b>Date</b>	<b>Description</b>	
21-Nov-08	3/12/2008	Chq 1702 D. Hossen - Disco Expenses	-\$14.58
24-Nov-08	8/12/2008	Chq 1704 S. Munkelt - Disco Expenses	-\$27.45
20-Nov-08	3/12/2008	Chq 1700 D. Hossen - Disco Expenses	-\$63.87
3-Dec-08	15/12/2008	Chq 1705 Sacred Heart P.S. Book Donations	-\$4,800.00
3-Dec-08	15/12/2008	Chq 1706 Sacred Heart P.S. Final Pymnt - Loretto Centre	-\$3,840.00
4-Dec-08	17/12/2008	Chq 1707 J. Swan - Cost for notice in "The West" re: late raffle draw	-\$116.16
24-Nov-08	2/02/2009	Chq 1703 P. Omar - Disco Expenses	-\$74.00
3-Mar-09	6/03/2009	Chq 1698 PFFWA - Affiliation Fee	-\$1,854.52
	6/04/2009	Chq 1708 Baker's Delight - Hot X Buns	-\$616.50
6-Apr-09	1/05/2009	Chq 1709 Sheree Munkelt - Easter eggs	-\$385.96
7-Apr-09	1/05/2009	Chq 1710 SHPS - Canteen blender	-\$223.46
26-May-09		Chq 1711 Catholic Church Insurance	-\$215.21
26-May-09		Chq 1712 PFFWA - Payment for book	-\$20.00
8-Jun-09		Chq 1713 L Watters - Disco Expenses	-\$231.66
23-Jun-09		Chq 1714 SHPS - Sausage sizzle	-\$1,507.70

Total Outgoings      -\$13,991.07

Closing Balance      \$19,371.56

**Unpresented Cheques**

26/05/2009	Chq 1711	Catholic Church Insurance Pty	\$215.21
8/06/2009	Chq 1713	L. Watters - Disco expenses	\$231.66
23/06/2009	Chq 1714	SHPS - Sausage sizzle	\$1,507.70

Total Unpresented Cheques      \$1,954.57

Actual Account Balance      \$21,326.13